

**EXECUTIVE SESSION**

Board of Trustees  
Village of Kenmore

Municipal Building  
February 6, 2024

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Paul Catalano	Trustee
	Hon. Joseph DeCecco	Trustee
	Hon. Andrea Czopp	Trustee
	Hon. Louis Cercone	Trustee

**EXECUTIVE SESSION TO DISCUSS ONE (1) PERSONNEL/HEALTH, ONE (1) PERSONNEL/HIRE, ONE (1) CONTRACTUAL, THREE (3) LITIGATION AND FOUR (4) FINANCIAL MATTERS.**

Trustee Czopp moved to go into Executive Session to discuss one (1) personnel/health, one (1) personnel/hire, one (1) contractual three (3) litigation, and four (4) financial matters.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

Trustee Cercone moved to end the Executive Session.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

Kathleen P. Johnson  
Village Clerk/Treasurer

## CORPORATION PROCEEDINGS

Board of Trustees  
Village of Kenmore

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February 6, 2024

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Paul Catalano	Trustee
	Hon. Joseph DeCecco	Trustee
	Hon. Andrea Czopp	Trustee
	Hon. Louis Cercone	Trustee

The meeting was called to order at 7:30 p.m. by Mayor Mang. The Mayor led the Pledge of Allegiance.

### **BOARD APPROVED THE APPOINTMENT OF A LIEUTENANT FOR THE KENMORE POLICE DEPARTMENT.**

Trustee Cercone moved to approve the appointment of Brian Zoldowski as a Lieutenant for the Kenmore Police Department, effective February 7, 2024.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

### **BOARD APPROVED THE APPOINTMENT OF A DETECTIVE FOR THE KENMORE POLICE DEPARTMENT.**

Trustee DeCecco moved to approve the appointment of Michael Nuttle as a Detective for the Kenmore Police Department, effective February 9, 2024.

Seconded by Trustee Cercone and adopted by a full vote of all members present.

### **BOARD APPROVED THE HIRE OF A CLERK TO THE VILLAGE JUSTICE.**

Trustee Catalano moved to approve the hire of James Lester as a Clerk to the Village Justice, effective February 26, 2024.

Seconded by Trustee Czopp and adopted by a full vote of all members present.

**BOARD APPROVED THE 2023 ANNUAL REPORT FOR THE POLICE DEPARTMENT.**

Trustee Czopp moved to approve the 2023 Annual Report for the Police Department.

A copy of the Annual Report is attached to these minutes for record purposes.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

**BOARD APPROVED A LEGAL NOTICE CALLING FOR BIDS FOR THE KENMORE POLICE DEPARTMENT RENOVATION & EXPANSION PROJECT.**

Trustee Cercone moved to approve a legal notice calling for bids for the Kenmore Police Department Renovation and Expansion Project. A copy of this legal notice is attached to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED TWO NEW MEMBERS TO THE KENMORE VOLUNTEER FIRE DEPARTMENT.**

Trustee DeCecco moved to approve Shawn Finn and Trevor MacKenzie as two new members to the Kenmore Volunteer Fire Department.

Seconded by Trustee Cercone and adopted by a full vote in the affirmative.

**BOARD APPROVED VARIOUS EQUIPEMNT FROM THE DEPARTMENT OF PUBLIC WORKS AS SURPLUS.**

Trustee Catalano moved to approve various equipment from the Department of Public Works as Surplus. The vehicles include Truck #8 – a 1996 Chevy 3500 1-ton pick-up and Truck #19 – a 1999 ford F-350 1-ton utility dump truck.

Seconded by Trustee Czopp and adopted by a full vote in the affirmative.

**BOARD APPROVED AND GAVE PERMISSION TO THE KENMORE ROTARY CLUB TO CONDUCT THE “KENTOBERFEST” EVENT.**

Trustee Czopp moved to approve and give permission to the Kenmore Rotary Club to conduct the “Kentoberfast” event on Saturday, September 21, 2024.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

**BOARD APPROVED AND GRANTED PERMISSION TO THE KENMORE BUSINESS ASSOCIATION TO CONDUCT VARIOUS COMMUNITY EVENTS.**

Trustee Cercone moved to approve and granted permission to the Kenmore Business Association to conduct Concert #1 on June 28<sup>th</sup>, Discover Kenmore on July 27<sup>th</sup>, Concert #2 on August 9<sup>th</sup>, and the 2024 KBA Stop, Sip and Shop on December 5<sup>th</sup>, 2024.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

**BOARD APPROVED A RESOLUTION CONCERNING A PILOT FOR VICTORIA PLACE.**

Trustee DeCecco moved to approve a Resolution giving conditional approval of a Payment In Lieu Of Taxes (PILOT) for Victoria Place, located at 45 Victoria Boulevard. A copy of this Resolution is attached to these minutes for record purposes.

Seconded by Trustee Cercone and adopted by a full vote in the affirmative.

**BOARD CONDUCTED A HEARING UNDER CHAPTER 7-116: UNSAFE BUILDINGS PERTAINING TO 251 KNOWLTON AVENUE.**

Trustee Czopp moved to open the hearing.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

The Clerk advised that this was the time and place to conduct a hearing under Chapter 7-116: Unsafe Buildings, pertaining to 251 Knowlton Avenue.

The Mayor asked if there was anyone present from 251 Knowlton Avenue. Daniel Harding, the property owner, was present.

Building Inspector Michael Berns reported that, on January 29, 2024, the Village received two calls concerning this property – one from National Grid and the other from a resident. Both calls complained that the garage roof, located at 251 Knowlton, was caving in, was likely to collapse, and that, if it did, electric lines would come down.

The Building Department went out the same day and confirmed that the garage roof was in danger of collapse and that a violation notice and notice of hearing were issued via ordinary and certified mail. Since that date, inspectors have been out daily and already see that the roof has gotten worse, despite good weather. He is concerned that collapse is imminent with high winds, or snow.

Mr. Berns recommends immediate demolition.

Mr. Harding replied that he has had several contractors out to provide quotes for demolition. He believes he has decided on a contractor and that the garage should be down within 2 – 3 days.

The Mayor stated that the Village will give him ten days to demolish the garage, after which the Village will proceed with take down, with any costs charged to the owner

There were no other comments or questions brought to the Board's attention.

Trustee Catalano moved to close the hearing.

Seconded by Trustee Czopp and adopted by a full vote of all members present.

**BOARD APPROVED A RESOLUTION PERTAINING TO CHAPTER 7, ARTICLE V: UNSAFE BUILDINGS – 251 KNOWLTON AVENUE.**

Trustee Cercone moved to approve a Resolution pertaining to a determination under Chapter 7, Article V: Unsafe Buildings pertaining to 251 Knowlton Avenue finding that the property is in violation of Section 7-116. A copy of this Resolution is attached to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

A Roll Call Vote was taken as follows:

Trustee Catalano	Voting	Aye
Trustee DeCecco	Voting	Aye
Trustee Czopp	Voting	Aye
Trustee Cercone	Voting	Aye

**ABSTRACT OF AUDITED VOUCHERS.**

Trustee Czopp offered the following resolution and moved for its adoption:

**RESOLVED**, that the mayor be and he hereby is authorized to sign the Abstract of Audited vouchers dated February 6, 2024, in the amount of \$443,280.89; General Fund \$268,160.32; Water Fund \$5,649.21; Sewer Fund \$5,450.00; Community Development Fun \$15,300.00; Capital Fund \$148,721.36; to direct the Treasurer to pay each of the listed claimants in the amount appearing opposite his/her name.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

**INVITATION FOR PUBLIC COMMENT/QUESTIONS**

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The Mayor asked if anyone wished to be heard.

As no one else wished to be heard, the meeting was adjourned.

The Mayor congratulated the new Lieutenant and Detective.

The next meeting of the Board of Trustees will be held on February 20, 2024 at 7:30 p.m.

Kathleen P. Johnson  
Village Clerk/Treasurer