

EXECUTIVE SESSION

Board of Trustees
Village of Kenmore

Municipal Building
December 18, 2018

| | | |
|----------|------------------------|---------|
| PRESENT: | Hon. Patrick Mang | Mayor |
| | Hon. Paul Catalano | Trustee |
| | Hon. Joseph DeCecco | Trustee |
| ABSENT: | Hon. Katherine Bestine | Trustee |
| | Hon. Katie Burd | Trustee |

EXECUTIVE SESSION TO DISCUSS TWO (2) FINANCIAL, AND ONE LITIGATION MATTER.

Trustee Catalano moved to go into Executive Session to discuss two (2) financial, and one (1) litigation matter.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

Trustee DeCecco moved to end the Executive Session.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

Kathleen P. Johnson
Village Clerk/Treasurer

CORPORATION PROCEEDINGS

Board of Trustees
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| PRESENT: | Hon. Patrick Mang | Mayor |
| | Hon. Paul Catalano | Trustee |
| | Hon. Joseph DeCecco | Trustee |

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| ABSENT: | Hon. Katherine Bestine | Trustee |
| | Hon. Katie Burd | Trustee |

The meeting was called to order at 8:00 p.m. by Mayor Patrick Mang. The Mayor led the Pledge of Allegiance.

BOARD APPROVED THE HIRING OF A POLICE OFFICER FOR THE VILLAGE OF KENMORE.

Trustee Catalano moved to approve the hiring of Stephanie Hilbert as a Police Officer for the Village of Kenmore Police Department, at a salary of \$59,470.00, effective December 14, 2018.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

Mayor Mang congratulated Officer Hilbert.

BOARD APPROVED THE APPOINTMENT OF JOHN DAIGLER AS A PART-TIME CODE ENFORCEMENT OFFICER.

Trustee DeCecco moved to approve the appointment of John Daigler of 930 Campbell Blvd. as a part-time Code Enforcement Officer for the Village of Kenmore, effective January 2, 2019, at a rate of pay of \$22.00 per hour.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

**BOARD CONDUCTED A HEARING PERTAINING TO LOCAL LAW #10, 2018:
KENMORE CODE RELATING TO DRIVEWAYS.**

The Clerk advised that this was the time and place to conduct a hearing pertaining to Local Law #10, 2018, entitled “Amending the Village of Kenmore Code Relating to Driveways”, a copy of which is appended to these minutes for record purposes.

Trustee Catalano moved to open the hearing.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

Village Clerk Kathleen P. Johnson read the legal notice.

Mayor Mang asked if anyone had questions or comments. There were none.

Trustee DeCecco moved to close the hearing.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

**BOARD APPROVED LOCAL LAW #10, 2018: KENMORE CODE RELATING TO
DRIVEWAYS.**

Trustee Catalano moved to approve Local Law #10, 2018, entitled “Amending the Village of Kenmore Code Relating to Driveways”.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

A Roll Call Vote was taken as follows:

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|------------------|--------|-----|
| Trustee Catalano | Voting | Aye |
| Trustee DeCecco | Voting | Aye |
| Mayor Mang | Voting | Aye |

BOARD CONDUCTED A HEARING PERTAINING TO THE DISCONTINUATION OF WATER SERVICE AT 320 HAMILTON BOULEVARD.

The Clerk advised that this was the time and place to conduct a hearing pertaining to the discontinuation of water service at 320 Hamilton Boulevard under Village Code Section 24-28(7).

Trustee DeCecco moved to open the hearing.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

The Mayor asked if anyone was present representing 320 Hamilton Boulevard. No one was present. The Mayor then asked if there were any questions or comments. There were none.

Trustee Catalano moved to close the hearing.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

BOARD APPROVED A RESOLUTION PERTAINING TO THE DISCONTINUATION OF WATER SERVICE AT 320 HAMILTON BOULEVARD.

Trustee DeCecco moved to approve a resolution authorizing the discontinuation of water service at 320 Hamilton Boulevard in accord with Kenmore Municipal Code 24-28(7). A copy of the resolution is appended to these minutes for record purposes.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

A Roll Call Vote was taken as follows:

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|------------------|--------|-----|
| Trustee Catalano | Voting | Aye |
| Trustee DeCecco | Voting | Aye |
| Mayor Mang | Voting | Aye |

**BOARD CONDUCTED A HEARING UNDER CHAPTER SEVEN, ARTICLE V:
UNSAFE BUILDINGS PERTAINING TO 69 EAST HAZELTINE AVENUE.**

Trustee DeCecco moved to open the hearing.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

The Clerk advised that this was the time and place to conduct a hearing under Chapter 7, Article V: Unsafe Buildings, pertaining to 69 East Hazeltine Avenue.

The property owner was not present. Building Inspector Michael Burns presented the violations currently present at the property. He stated that there is a ten year history of violations pertaining to junk/debris. The resident has been up at court and fined, and while he will clean up the property somewhat, the junk will build up again. The Resident has been notified of the violation and hearing but the property remains in violation. Mr. Berns states that it will take at least one (1) week to clean up the property and that the estimated cost for the Village to remove the debris is \$3,500.

No comments or questions were brought to the Board's attention.

Trustee Catalano moved to close the hearing.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

**BOARD APPROVED A RESOLUTION PERTAINING TO CHAPTER 7 ARTICLE V:
UNSAFE BUILDINGS – 69 EAST HAZELTINE AVENUE.**

Trustee DeCecco moved to approve a Resolution pertaining to a determination under Chapter 7, Article V Unsafe Buildings pertaining to 69 East Hazeltine Avenue finding the property to be in violation of Section 7-116. A copy of this Resolution is attached to these minutes for record purposes.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

A Roll Call Vote was taken as follows:

| | | |
|------------------|--------|-----|
| Trustee Catalano | Voting | Aye |
| Trustee DeCecco | Voting | Aye |
| Mayor Mang | Voting | Aye |

BOARD APPROVED INSURANCE FOR THE KENMORE VOLUNTEER FIRE DEPARTMENT.

Trustee DeCecco moved to approve insurance for the Kenmore Volunteer Fire Department.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION FOR A DEPARTMENT OF PUBLIC WORKS EMPLOYEE TO ATTEND A COURSE.

Trustee Catalano moved to approve and granted permission to Scott Hayward to attend a course entitled “Hydrants and Valves”, on January 15, 2018, in Blasdell, New York, with expenses.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

BOARD APPROVED A REQUEST TO VOID TWO (2) ACCOUNTS PAYABLE CHECKS.

Trustee DeCecco moved to approve a request to void accounts payable check number 32443 to Comtel and accounts payable check number 32467 to Niagara Truck.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED THE APPOINTMENT OF A PART-TIME PUBLIC SAFETY DISPATCHER FOR THE KENMORE POLICE DEPARTMENT.

Trustee Catalano moved to approve the appointment of Michael Ando as a part-time Dispatcher for the Kenmore Police Department, at a starting salary of \$15.42 per hour, effective December 19, 2018.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

BOARD APPROVED A NEW PERMIT FEE FOR CURB CUTS.

Trustee DeCecco moved to approve a new permit fee of fifty dollars (\$50.00) for curb cuts.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED THE HIRING OF WENDEL FOR PURPOSES OF AUDITING STREET LIGHTS.

Trustee Catalano moved to approve the hiring of Wendel for purposes of auditing street lights and conducting a field data survey for \$20,000.00.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

BOARD APPROVED A RESOLUTION THE CLERK/TREASURER TO USE AN ACCOUNT.

Trustee Catalano moved to approve a Resolution authorizing the Clerk/Treasurer Kathleen P. Johnson to use the Kenmore Days bank account to fund other Village of Kenmore Community events. A copy of this resolution is attached for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

ABSTRACT OF AUDITED VOUCHERS.

Trustee Bestine offered the following resolution and moved for its adoption:

RESOLVED, that the Mayor be and he hereby is authorized to sign the Abstract of Audited Vouchers dated December 18, 2018, in the amount of \$797,529.34; General Fund \$514,519.71; Water Fund \$160,791.67; Sewer Fund \$73,105.21; Capital Fund \$3,870.75; Community Development \$45,242.00 to direct the Treasurer to pay each of the listed claimants in the amount appearing opposite his/her name.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

INVITATION FOR PUBLIC COMMENT/QUESTIONS

The Mayor asked if anyone wished to be heard.

As no one wished to be heard, the meeting was adjourned.

The Mayor wished everyone in attendance a Happy Holidays and a Happy New Year.

The next meeting of the Board of Trustees will be held on January 15, 2019 at 8:00 p.m. at the Kenmore Municipal Building.

Kathleen P. Johnson
Village Clerk/Treasurer