

**EXECUTIVE SESSION**

Board of Trustees  
Village of Kenmore

Municipal Building  
February 6, 2018

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Katherine Bestine	Trustee
	Hon. Katie Burd	Trustee
	Hon. Joseph DeCecco	Trustee
ABSENT:	Hon. Paul Catalano	Trustee

**EXECUTIVE SESSION TO DISCUSS ( ) FINANCIAL, ( ) INVESTIGATION, AND ( ) LITIGATION MATTER.**

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Trustee Burd moved to go into Executive Session to discuss two (2) financial, one (1) contractual, two (2) litigation, and two (2) Personnel (hire) matters.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

Trustee Burd moved to end the Executive Session.

Seconded by Trustee Bestine and adopted by a full vote of all members present.

Kathleen P. Johnson  
Village Clerk/Treasurer

**CORPORATION PROCEEDINGS**

Board of Trustees  
Village of Kenmore

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February 6, 2018

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Katherine Bestine	Trustee
	Hon. Katie Burd	Trustee
	Hon. Joseph DeCecco	Trustee
ABSENT:	Hon. Paul Catalano	Trustee

The meeting was called to order at 8:00 a.m. by Mayor Patrick Mang. The Mayor led the Pledge of Allegiance.

**BOARD APPROVED A RESOLUTION REGARDING AN ENGINEERING GRANT.**

Trustee Burd moved to approve a Resolution regarding an engineering grant. A copy of the Resolution is appended to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

**BOARD APPROVED A RESOLUTION REGARDING A REQUEST TO BENLIC TO CONSIDER TWO VILLAGE PROPERTIES FOR ACQUISITION.**

Trustee Bestine moved to approve a Resolution regarding a request to the Buffalo Erie Niagara Land Improvement Corporation (BENLIC) to acquire properties located at 206 Warren Avenue and 243 Washington Avenue. A copy of the Resolution is appended to these minutes for record purposes.

Seconded by Trustee Burd and adopted by a full vote of all members present.

**BOARD APPROVED A RESOLUTION BETWEEN THE VILLAGE OF KENMORE AND ERIE COUNTY REGARDING THE STOP-DWI PROGRAM.**

Trustee Burd moved to approve a Resolution between the Village of Kenmore and Erie County regarding the STOP-DWI program. A copy of the Resolution is appended to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

**BOARD APPROVED THE DESIGNATION OF KATHLEEN P. JOHNSON AS THE MINORITY & WOMEN'S BUSINESS ENTERPRISE COORDINATOR.**

Trustee DeCecco moved to approve the designation of Kathleen P. Johnson as the Minority & Women's Business Enterprise Coordinator for purposes of an EPG Grant.

Seconded by Trustee Bestine and adopted by a full vote of all members present.

**BOARD APPROVED THE APPOINTMENT OF A PERMANENT FULL-TIME LABORER FOR DEPARTMENT OF PUBLIC WORKS EMPLOYEE.**

Trustee Burd moved to approve the appointment of Ken McKinnon as a permanent full-time Laborer for Department of Public Works, effective February 16, 2018.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED AND GRANTED PERMISSION FOR A DEPARTMENT OF PUBLIC WORKS EMPLOYEE TO ATTEND A COURSE.**

Trustee Bestine moved to approve and granted permission to Scott Hayward to attend a course entitled "Western New York Water Operator School", on April 23-24, 2018, in Tonawanda, New York, with expenses.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

**BOARD APPROVED CHANGE ORDER NO. 2 FOR THE WASHINGTON/TREMONT WATERMAIN PROJECT.**

Trustee Burd moved to approve Change Order No. 2 for the Washington Tremont Watermain Project for the amount of \$37,328.26.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED THE DESIGNATION OF VARIOUS KENMORE FIRE DEPARTMENT EQUIPMENT AS SURPLUS.**

Trustee Burd moved to approve the designation of various Kenmore Fire Department equipment as surplus. A list of the equipment is affixed to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED AND GRANTED PERMISSION TO THE KENMORE VILLAGE IMPROVEMENT SOCIETY TO HOLD VARIOUS COMMUNITY EVENTS.**

Trustee Bestine moved to approve and granted permission to the Kenmore Village Improvement Society (KVIS) to conduct the “Big Kenmore Clean Up” event, Saturday, April 28, 2018 from 9am to noon starting at the Village Green; the “2018 Dog Days of Kenmore” event, Sunday, June 10, 2018 starting with set up at 7:00 am and clean up until 6:00 pm at Mang Park; live music at the Kenmore Middle School from 6:15-7:15pm on Tuesday: July 17, 24, 31, and August 7, for the “2018 Children’s Concert Series”; and for the “Kenmore Little Night Out Celebration” event, Tuesday, August 7, 2018 from 6:15 pm – 7:15 pm at the Kenmore Middle School.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED THE ANNUAL REPORT FOR THE VILLAGE OF KENMORE POLICE DEPARTMENT FOR 2017.**

Trustee Burd moved to approve the 2017 Annual Report for the Village of Kenmore Police Department, a copy of which is appended to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED THE ANNUAL REPORT FOR THE VILLAGE OF KENMORE BUILDING DEPARTMENT FOR 2017.**

Trustee Bestine moved to approve the 2017 Annual Report for the Village of Kenmore Building Department, a copy of which is appended to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**BOARD APPROVED PUBLICATION OF A LEGAL NOTICE OF A HEARING TO LOCAL LAW #3, 2018.**

Trustee Burd moved to approve publication of a hearing to take place on February 20, 2018 pertaining to Local Law #3, 2018: Amending the Zoning Map. A copy of the legal notice is appended to these minutes for record purposes.

Seconded by Trustee Bestine and adopted by a full vote in the affirmative.

**ABSTRACT OF AUDITED VOUCHERS.**

Trustee Bestine offered the following resolution and moved for its adoption:

**RESOLVED**, that the Mayor be and he hereby is authorized to sign the Abstract of Audited Vouchers dated January 16, 2018 in the amount of \$784,058.99; General Fund \$292,454.34;

Water Fund \$23,993.14; Sewer Fund \$5,603.52; Capital \$129,007.99 to direct the Treasurer to pay each of the listed claimants in the amount appearing opposite his/her name.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

**INVITATION FOR PUBLIC COMMENT/QUESTIONS**

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The Mayor asked if anyone wished to be heard.

As no one else wished to be heard, the meeting was adjourned.

The next meeting of the Board of Trustees will be held on February 20, 2018 at 8:00 p.m. at the Kenmore Municipal Building.

Kathleen P. Johnson  
Village Clerk/Treasurer