VILLAGE OF KENMORE
APPLICATION FOR PUBLIC ACCESS TO RECORDS

To: Records Access Officer
Village of Kenmore
Clerk/Treasurer’s Office
2919 Delaware Avenue – Room 17
Kenmore, New York 14217

I HEREBY APPLY TO EXAMINE THE FOLLOWING RECORDS:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
PURPOSE:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

DATE OF APPLICATION: ______________________________________
Signature: ______________________________________
Name: ______________________________________
(Please print)
Address: ______________________________________

__________________________________________
Phone: ______________________________________

FOR AGENCY USE ONLY

APPROVED: __________________
DENIED: (See Reasons Checked Below)
____ Confidential Disclosure Part of Investigatory Files
____ Unwarranted Invasion of Personal Privacy
____ Record of which this agency is Legal Custodian but cannot be found
____ Record is not maintained by this agency
____ Exempted by statute other than the Freedom of Information Act
____ Other (specify) __________________________________________

__________________________________________
Signature       Title       Date