

EXECUTIVE SESSION

Board of Trustees
Village of Kenmore

Municipal Building
June 6, 2023

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Paul Catalano	Trustee
	Hon. Joseph DeCecco	Trustee
	Hon. Andrea Czopp	Trustee
	Hon. Louis Cercone	Trustee

**EXECUTIVE SESSION TO DISCUSS ONE (1) FINANCIAL, TWO (2)
CONTRACTUAL, ONE (1) PERSONNEL/HIRE AND TWO (2)
PERSONNEL/DISCIPLINARY MATTERS.**

Trustee Catalano moved to go into Executive Session to discuss one (1) financial, two (2) contractual, one (1) personnel/hire, and two (2) personnel/disciplinary matters.

Seconded by Trustee Czopp and adopted by a full vote in the affirmative.

Trustee DeCecco moved to end the Executive Session.

Seconded by Trustee Cercone and adopted by a full vote of all members present.

Kathleen P. Johnson
Village Clerk/Treasurer

CORPORATION PROCEEDINGS

Board of Trustees
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	Hon. Paul Catalano	Trustee
	Hon. Joseph DeCecco	Trustee
	Hon. Andrea Czopp	Trustee
	Hon. Louis Cercone	Trustee

The meeting was called to order at 7:30 p.m. by Mayor Mang. The Mayor led the Pledge of Allegiance.

BOARD AWARDED A BID FOR THE 2023 CDBG ACCESSIBILITY IMPROVEMENT PROJECT.

Trustee Catalano moved to approve and award a bid for the 2023 CDBG Accessibility Improvement Project to Millennium Construction, Inc for a bid amount of \$538,025.

Seconded by Trustee Czopp and adopted by a full vote of all members present.

BOARD APPROVED THE RE-APPOINTMENT OF TWO ZONING BOARD MEMBERS.

Trustee Cercone moved to the re-appointment of Raymond McCabe and Robert Rychlik as Zoning Board members, with terms to expire June, 2026.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

BOARD APPROVED THE APPOINTMENT OF A PERMANENT FULL-TIME LABORER.

Trustee Czopp moved to the appointment of Michael Greiner as a permanent full-time Laborer for the Department of Public Works, effective June 7, 2023

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED THE APPOINTMENT OF A WORKING CREW CHIEF FOR THE SEWER CREW.

Trustee DeCecco moved to approve the appointment of Ryan Schneggenburger as Working Crew Chief for the sewer crew for the Department of Public Works, effective June 7, 2023 at a pay rate of \$32.00 an hour.

Seconded by Trustee Cercone and adopted by a full vote in the affirmative.

BOARD APPROVED THE HIRING OF TWO SEASONAL EMPLOYEES FOR THE DEPARTMENT OF PUBLIC WORKS.

Trustee Catalano moved to approve the hiring of Thomas White and Matthew McKissock as seasonal employees for the Department of Public Works, effective June 7, 2023.

Seconded by Trustee Czopp and adopted by a full vote in the affirmative.

BOARD APPROVED A RESOLUTION FOR THE 2022-2023 BUDGET FUND TRANSFERS.

Trustee Cercone moved to approve a resolution authorizing the Clerk/Treasurer to perform year-end budget transfers for the 2022-2023 fiscal year. A copy of the Resolution is attached to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION TO THE PARKINSON'S ASSOCIATION TO CONDUCT A CHICKEN BARBEQUE.

Trustee Czopp moved to approve and granted permission to the Parkinson's Association to conduct a chicken barbeque on June 29, 2023, on the Village Green.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED TWO RESOLUTIONS REGARDING SEPARATION OF EMPLOYMENT.

Trustee DeCecco moved to approve two (2) resolutions regarding separation of employment of two (2) village employees. A copy of the two Resolutions has been attached to these minutes for record purposes.

Seconded by Trustee Cercone and adopted by a full vote in the affirmative.

BOARD APPROVED THE APPOINTMENT OF AN ALTERNATE PLANNING BOARD MEMBER.

Trustee Catalano moved to approve the one (1) year appointment of Karen Phillips as an alternate member on the Planning Board, with a term to expire, April 1, 2024.

Seconded by Trustee Czopp and adopted by a full vote of all members present.

BOARD APPROVED A MEMORANDUM OF UNDERSTANDING WITH THE KENMORE SALARIED EMPLOYEES ASSOCIATION.

Trustee Cercone moved to a Memorandum of Understanding with the Kenmore Salaried Employees Association. A copy of the Memorandum has been attached to these minutes for record purposes.

Seconded by Trustee DeCecco and adopted by a full vote of all members present.

BOARD APPROVED AN AGREEMENT WITH MERCANTILE, LLC. TO PERFORM GRANT WRITING RESPONSIBILITIES.

Trustee Czopp moved to approve an Agreement with Mercantile, LLC. to perform grant writing responsibilities. A copy of the Agreement has been attached to these minutes for record purposes.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

BOARD APPROVED VARIOUS STREET CLOSURES FOR KENMORE DAYS.

Trustee DeCecco moved to approve and granted permission for street closures for Kenmore Days on Saturday, June 17, 2023 (Delaware Road, between Argonne Drive to Delaware Avenue); and Sunday, June 18, 2023 (Wilber Avenue between Mang and Victoria Boulevard).

Seconded by Trustee Cercone and adopted by a full vote in the affirmative.

ABSTRACT OF AUDITED VOUCHERS.

Trustee Czopp offered the following resolution and moved for its adoption:

RESOLVED, that the mayor be and he hereby is authorized to sign the Abstract of Audited vouchers dated June 6, 2023, in the amount of \$1,260,734.43 General Fund \$467,433.99: Water Fund \$26,962.33; Sewer Fund \$22,182.50; Capital Fund \$744,155.61; to direct the Treasurer to pay each of the listed claimants in the amount appearing opposite his/her name.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

INVITATION FOR PUBLIC COMMENT/QUESTIONS

The Mayor asked if anyone wished to be heard.

James Tarrentino wishes to open an owner-operated grooming and dog training business at 2282 Elmwood. He presented a land survey to the Board. He understands that this is not currently allowed under the Village Code but would like to apply for a variance.

Clerk/Treasurer Kathleen Johnson explained how to apply for Zoning Board of Appeals

Clerk-Treasurer Kathleen P. Johnson answered how to apply to the Zoning Board of Appeals.

Before the meeting was adjourned, the Mayor asked Village Historian, Ed Adamczyk to come forward to be recognized. The Mayor stated that Mr. Adamczyk has served as Historian for the past 17 years, and that he is retiring from the position. Mayor Mang read a Proclamation given to Mr. Adamczyk, along with a gift in recognition of his service to the Village. The Mayor noted that he will be sorely missed. Mr. Adamczyk was acknowledged with a standing ovation from all in attendance.

Mr. Adamczyk thanked the Board and stated that he loved “doing something for (his) hometown”.

John Percy, former Village Historian, praised Mr. Adamczyk and recommended that the Board consider Marjorie Murray to succeed Mr. Adamczyk.

As no one else wished to be heard, the meeting was adjourned.

The next meeting of the Board of Trustees will be held on June 20, 2023 at 7:30 p.m.

Kathleen P. Johnson
Village Clerk/Treasurer
Treasurer