

EXECUTIVE SESSION

Board of Trustees
Village of Kenmore

Municipal Building
May 17, 2016

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Katherine Bestine	Trustee
	Hon. Paul Catalano	Trustee
	Hon. Katie Burd	Trustee
ABSENT:	Hon. R. Timothy McCarthy	Trustee

EXECUTIVE SESSION TO DISCUSS ONE (1) PERSONNEL (HEALTH), FOUR (4) FINANCIAL AND TWO (2) LITIGATION MATTERS.

Trustee Bestine moved to go into Executive Session to discuss one (1) personnel (health), four (4) financial, and two (2) litigation matters.

Seconded by Trustee Burd and adopted by a full vote in the affirmative.

Trustee Bestine moved to end the Executive Session.

Seconded by Trustee Burd and adopted by a full vote of all members present.

Kathleen P. Johnson
Village Clerk/Treasurer

CORPORATION PROCEEDINGS

Board of Trustees
Village of Kenmore

Municipal Building
May 17, 2016

PRESENT:	Hon. Patrick Mang	Mayor
	Hon. Katherine Bestine	Trustee
	Hon. Paul Catalano	Trustee
	Hon. Katie Burd	Trustee

ABSENT:	Hon. R. Timothy McCarthy	Trustee
---------	--------------------------	---------

The meeting was called to order at 8:00 p.m. by Mayor Patrick Mang. The Mayor led the Pledge of Allegiance.

BOARD CONDUCTED A HEARING REGARDING THE PROPOSED INCREASE TO WATER AND SEWER RATES AND SURCHARGES.

The Clerk advised that this was the time and place called for in the legal notice to conduct a hearing regarding the proposed increase to water and sewer rates and surcharges.

The proposed rates are as follows:

Water: \$30.00 for the first 8,000 gallons (minimum)

\$5.00/1000 gallons above the minimum

\$11.00 surcharge/quarter

\$14.00 capital

Sewer: \$2.90/1000 gallons

\$24.00/quarter surcharge

\$16.00 DEC

Trustee Bestine moved to open the hearing.

Seconded by Trustee Burd and adopted by a full vote of all members present.

No comments or questions were brought to the Board’s attention.

Trustee Bestine moved to close the hearing.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

BOARD APPROVED THE PROPOSED INCREASE TO WATER AND SEWER RATES AND SURCHARGES.

Trustee Catalano moved to approve the proposed increase to water and sewer rates and surcharges.

Seconded by Trustee Bestine and adopted by a full vote in the affirmative.

A Roll Call Vote was taken as follows:

Trustee Bestine	Voting	Aye
Trustee Catalano	Voting	Aye
Trustee Burd	Voting	Aye

BOARD APPROVED VARIOUS YEAR-END BUDGET TRANSFERS.

Trustee Burd moved to approve various year-end budget transfers.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

BOARD APPROVED GENERAL LIABILITY INSURANCE FOR THE 2016-2017 FISCAL YEAR.

Trustee Bestine moved to approve general liability insurance for the 2016-2017 fiscal year with CAN/McKee Risk Management. A copy of the proposal is appended to these minutes for record purposes.

Seconded by Trustee Burd and adopted by a full vote in the affirmative.

BOARD APPROVED UPDATED POLICIES AND PROCEDURES PERTAINING TO JOURNAL ENTRIES, INTERNAL CONTROLS FOR I.T., FIXED ASSET RECORDS, YEAR-END FINANCIAL STATEMENTS AND BANK RECONCILIATIONS.

Trustee Catalano moved to approve updates policies and procedures pertaining to journal entries, internal controls for I.T., fixed asset record, year-end financial statements and bank reconciliations. Copies of these policies and procedures are appended to these minutes for record purposes.

Seconded by Trustee Bestine and adopted by a full vote of all members present.

BOARD APPROVED A GARAGE SALE PERMIT FEE.

Trustee Burd moved to approve a garage sale permit fee of \$40.00.

Seconded by Trustee Bestine and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION FOR THE DEPARTMENT OF PUBLIC WORKS SEWER CREW CHIEF AND ASSISTANT SUPERINTENDENT TO ATTEND A COURSE.

Trustee Bestine moved to approve and granted permission for the Department of Public Works Sewer Crew Chief Christopher Trautman and Assistant Superintendent David Root to attend a course entitled “DEC NY – Alert Training” on May 26, 2016, in Rochester, New York, with expenses.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION TO SIX DEPARTMENT OF PUBLIC WORKS EMPLOYEES TO ATTEND A COURSE.

Trustee Bestine moved to approve and granted permission to six Department of Public Works employees to attend a course entitled “Trench Safety Awareness” in Tonawanda, New York. Christopher Trautman, Scott Haynes and Peter Breitnauer will be attending on June 15, 2016. Scott Hayward, Jason Streicher and Matt Mang will attend on June 16, 2016.

Seconded by Trustee Burd and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION TO A DETECTIVE AND A POLICE OFFICER TO ATTEND A COURSE.

Trustee Burd moved to approve and granted permission to Detective Paul O’Brien and Police Officer Justin Breitnauer to attend a course entitled “Narcotics Operation Training” on May 26-27, 2016, at Niagara University, with expenses.

Seconded by Trustee Bestine and adopted by a full vote in the affirmative.

BOARD APPROVED AND GRANTED PERMISSION FOR THE RESIDENTS OF COLUMBIA BOULEVARD TO HAVE A STREET CLOSING FOR A SPRING CLEAN-UP AND PLANTING.

Trustee Bestine moved to approve and granted permission for the residents of Columbia Boulevard to have a street closing on Saturday, May 21, 2016 from 8:00 AM -12:00 PM with a rain date of Sunday, May 22, 2016 for a spring clean-up and planting at the request of Peggy Gianadda.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

BOARD APPROVED VARIOUS STREET CLOSURES FOR KENMORE DAYS ON WEDNESDAY JUNE 22, 2016 THROUGH SATURDAY, JUNE 25, 2016.

Trustee Burd moved to approve and granted permission for street closures for Kenmore Days on Wednesday, June 22, 2016 (Delaware Road, between Argonne Drive to Delaware Avenue); Thursday, June 23, 2016 (Wilber Avenue between Mang and Lincoln Boulevard); and on Saturday, June 25, 2016 (Delaware Road, between Argonne Drive to Delaware Avenue).

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

BOARD APPROVED THE HIRING OF A SEASONAL WORKER FOR THE DEPARTMENT OF PUBLIC WORKS.

Trustee Burd moved to approve the hiring of a Seasonal Worker for the Department of Public Works, effective May, 18, 2016.

Seconded by Trustee Catalano and adopted by a full vote of all members present.

ABSTRACT OF AUDITED VOUCHERS.

Trustee Bestine offered the following resolution and moved for its adoption:

RESOLVED, that the Mayor be and he hereby is authorized to sign the Abstract of Audited Vouchers dated May 17, 2016 in the amount of \$425,610.58; General Fund \$117,578.73; Water Fund \$51,898.68; Sewer Fund \$87,330.00; Community Development Fund \$26,637.00; Capital Fund \$142,165.27; to direct the Treasurer to pay each of the listed claimants in the amount appearing opposite his/her name.

Seconded by Trustee Catalano and adopted by a full vote in the affirmative.

INVITATION FOR PUBLIC COMMENT/QUESTIONS

The Mayor asked if anyone wished to be heard.

As no one else wished to be heard the meeting was adjourned.

The next meeting of the Board of Trustees will be held on June 7, 2016 at 8:00 p.m. at the Kenmore Municipal Building.

Kathleen P. Johnson
Village Clerk/Treasurer